

Multi-family Unit Tax Exemption Program Applicant Checklist

Prior to April 1 of any year and prior to application for any building permit therefore, the applicant shall submit an application to the Community Development Director, with a complete copy to the Economic Development Director.

A complete application shall contain such information as the Community Development Director may deem necessary or useful, and shall include:

- A brief written description of the project, preliminary schematic site plan, preliminary floor plans of the multiple-unit housing units, the composition and size of the units, and the structure(s) in which they are proposed to be located;
- A brief statement setting forth the grounds for qualification for exemption;
- A statement from the owner acknowledging the potential tax liability when the project ceases to be eligible under Ordinance #2681; and
- Verification by oath or affirmation of the information submitted. For rehabilitation projects, the applicant shall also submit an affidavit that existing dwelling units have been unoccupied for a period of 12 months prior to filing the application.

For more information, please contact City of Lynnwood's Community Development Department:

19000 44th Avenue West
Lynnwood, WA 98036
(425) 670-6645
(425) 771-6585 (Fax)